

RENTAL APPLICATION: (Updated May 2022)

ROOMMATES: EACH PERSON NEEDS TO FILL OUT A SEPARATE APPLICATION.

Provide last 2 months of paystubs

Last 2 years of W2 statements

Owner(s) of Property:

Jeffrey W. Allen (Jeff)

Cell 617-312-0096 (Application can be emailed to me)

(Application needs to be signed by Applicant and Co-Applicant)

jwallen@bu.edu

RESIDENTIAL PROPERTY: 384 16th Street, Unit #3, Atlanta, Georgia 30363

Date you desire to Move-in: _____

Applicant Information: (Only Non-Smokers)

Applicant Name (Full Name) _____

First

Middle

Last

Occupation: _____

Social Security #: _____

Smoker or Non-Smoker: _____

State of Drivers License: _____

License Number & Expiration Date: _____

Copy of the Drivers license must also be provided. Clear cell phone picture of driver's license. Send via email along with Application. Must be readable and clear picture of face

Birth Date (MM/DD/YYYY): _____

Email address: _____ Phone #: (H): _____, (W): _____

(C): _____

Co-Applicant Information: (Only Non-Smokers)

=====**Any Roommates need to complete an Entire Separate application**=====

Co-Applicant Name: _____

First

Middle

Last

Occupation: _____

Smoker or Non-Smoker: _____

Relationship to Applicant: _____

Social Security #: _____

State of Drivers License: _____

Drivers License Number & Expiration Date: _____

Copy of the Drivers license must also be provided. Best to scan or clear cell phone picture of drivers license and send via email along with Application. Must be readable with clear picture of face

Birth Date (MM/DD/YYYY): _____

Email address: _____ Phone #: (H): _____, (W): _____

(C): _____

List others who plan to occupy the Home: (Please include all information)

Name Social Security # (If over age 15) Birthdate Relationship to You

RESIDENCE HISTORY (To be completed by each Applicant)

Present Address Information: Full Information needed including names of contact person and phone numbers:

Present Address: _____ City: _____

St: _____ Zip: _____

Present Landlord Name: _____

Address of Present Landlord: _____

Area Code/Phone of Landlord: _____

Monthly Payment\$ _____ Dates Property Occupied: _____

Did you have roommates: Yes/No (Circle/Select One) How many total people: _____

Reason for moving: _____

Previous Address Information

Previous Address: _____
Address , City, State, Zip code

Length of time at previous address: _____

Previous Landlord/Mortgage: _____

Previous Area Code/Phone: _____

Monthly Rental Payment _____ Dates Property Occupied: _____

Did you have roommates: Yes/No (Circle/Select One) How many total people: _____

Reason for moving: _____

INCOME AND EMPLOYMENT VERIFICATION:

Applicant's Employment:

Full Company Name: _____
(No Abbreviations)

How Long Employed: _____

Employer's Full address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Phone number for Human Resources/Personnel: _____

Current Position held: _____

Current Base Salary Month: \$ _____

Monthly Commissions: \$ _____

Supervisor's full name and Work Phone # : _____

Supervisor's work Email Address: _____

Co-applicant's Employment:

Full Company Name: _____
(No abbreviations)

How Long Employed: _____

Employer's address: _____

City: _____ St: _____ Phone: _____

Phone number for Human Resources/Personnel for the company your employed:

Position held: _____

Current Base Salary Month: \$ _____

Monthly Commissions: \$ _____

Supervisor's full name and Phone Number: _____

Supervisor's work Email Address: _____

Provide two References with Full contact Information (Can NOT be family members):

Reference Name	Phone number(s)	Relationship
1) _____		
2) _____		

Bank and Credit Information

Bank Name/Branch: _____

Bank full Address: _____

Phone Number: _____

Bank Routing Number: _____

Checking Account Number: _____

Other Information: (Number of Vehicles you intend to have at the property (including cars, boats, RVs, etc) – Need fully completed information:

Vehicle 1:

Make: _____ Model/Year: _____ Color: _____

Tag Number: _____ Tag State: _____

Vehicle ID #: _____
Can be found by looking on the drivers side into the front window on the dashboard

Vehicle 2:

Make: _____ Model/Year: _____ Color: _____

Tag Number: _____ Tag State: _____

Vehicle ID #: _____

Pet Information:

Pet Deposit of \$400: - \$150 Refundable
Pet Information: Dog or Cat (Circle one or both):
Breed of Animal _____ Weight of Animal _____

Credit Check General Information:

- 1) Have you ever been served a late rent notice? _____
- 2) Have you ever been served an eviction notice? If so, when? _____
- 3) Ever filed for bankruptcy or foreclosed on a home? If so, when? _____
- 4) Have you ever been convicted of a felony? _____

In case of emergency notify: _____ Phone: _____

Relationship to you: _____

Statement of Authorization to Run Credit, inquire of employers, etc

I/We hereby authorize landlord to contact Credit services, personal and credit references given herein, plus my/our employers to verify the information I have given. In addition, if necessary, I understand that landlord might if they desire to run a background check and history of possible past evictions as well as a credit check. I understand that any discrepancy or lack of information may result in the rejection of this application. I also understand that this is an application for rental and does not constitute a rental or lease agreement in whole or part. .

If after the acceptance of this application, and the receiving of the agreed upon security deposit between I and the landlord, I fail or refuse to execute a lease, the security deposit may be retained by the landlord as liquidated damages in payment for time, effort and possible loss of rent in processing my inquiry and this application, including making necessary investigation of my character and reputation.

I acknowledge the above facts to be true to the best of my knowledge. I further realize that the landlord is leasing the home predicated on the above facts supplied by me being true, and should any fact not be true, the landlord may cancel said lease at his option by giving me notice in writing.

X Applicant's Signature: _____ Date: _____

X Co-Applicant's Signature: _____ Date: _____

No Application Fee Security deposit \$: _____ Last Month's Rent: _____

Last 2 months of Paystubs

Last 2 years of W2 statements