

# CONTRACT FOR POSITION AS VISITING ARTIST/SCHOLAR

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For accounting purposes, the charges below are in euros and include utilities.

Telephone and excess electricity charges will be billed separately.

## ACCOMMODATION INSIDE THE MCKIM, MEAD & WHITE BUILDING:

Room/cost:

Apartment/cost:

Studio/cost:

For the period:

## ACCOMMODATION OUTSIDE THE MCKIM, MEAD & WHITE BUILDING:

Room/cost:

Apartment/cost:           The Greenhouse Top Floor Apartment at 520 € a week

For the period:           from June 8 to June 22, 2009

By accepting our offer of accommodation, you would become a VISITING ARTIST or VISITING SCHOLAR of the American Academy in Rome. The titles Fellow, Resident, or Rome Prize Winner are not applicable.

Check in for the week for Visiting Artists and Scholars will be on Monday at 2pm (you may arrive early and wait in the Salone until your space is ready) and no later than 11:00pm when the gatekeeper goes off duty. There is no one on duty after 11:00pm. Check out will also be on Monday no later than 9am. Rates will be weekly rates based on those schedules. The minimum length of stay for Visiting Artists/Scholars is two weeks (14 nights). If need be, you may arrive after the Monday in question, but weeks will always end on Mondays and you will be charged for a full week, even if you choose to be there only for part of the time.

Visiting Artists and Scholars are welcome to take lunch and dinner in the Academy dining room for an additional charge of 12 euros for lunch and 20 euros for dinner.

Please send a deposit of 1040 Euros (equivalent to two weeks' rent) with your acceptance of the accommodation offered. Security deposits may be made with a personal check in US dollars (exchange rate=bank rate on day of payment). The deposit will be retained as a security deposit until your departure. The deposit is forfeited unless notice of a cancellation or a change in arrival or departure date is received at least six weeks prior to the scheduled date of arrival. You can use either Visa or Master Card credit cards to settle your final bill at the Academy. We cannot accept credit card payments for the security deposit.

Academy regulations apply to the entire Academy community including Visiting Artists/Scholars and those accompanying them. Please read the attached "Rules and Regulations" carefully before signing.