

**THE STATUTORY CODE OF
BOSTON UNIVERSITY MUSIC SOCIETY,
AT BOSTON UNIVERSITY
ESTABLISHED OCTOBER 2006**

ARTICLE 1 – MOTIONS

SECTION 1. Point 1: Any active member of the Boston University Music Society may pass motions only during General Membership Meetings. A proposed motion must be submitted to the Secretary in writing prior to or during the meeting. The Secretary shall read the proposed motion during the New Business section of the meeting. The motion must be signed by its writer and the person who has seconded the motion, and shall be posted by the Secretary for at least one meeting. There will be no formal discussion of the proposal until the following General Membership Meeting.

Point 2: At the first meeting following the meeting of posting, the Secretary shall read the proposal, it shall be debated and, if passed by a majority of the membership (by raised hands unless otherwise stipulated), it shall become part of the Boston University Music Society Constitution or Statutory Code.

SECTION 2. Point 1: Amendments to the proposed motion need not be posted and a proposed motion may be amended and passed at the same meeting.

SECTION 3. Point 1: The Vice President shall advise the President on matters of procedure in accordance with the Constitution, the Statutory Code, and *Robert's Rules of Order*.

SECTION 4. Point 1: In the discussion of any motion, each member in good standing shall have the right to speak twice, with no limit on each speech save that it always be relevant to the motion. No person shall speak twice until all have been given the opportunity to speak once.

Point 2: Under extenuating circumstances, the President may be instructed by a majority vote to allow each person to speak more than twice on a motion.

Point 3: After three people have spoken for and three against any motion, in alternating order, a vote is in order if there are no objections.

Point 4: During discussion of a motion, any voting Member may “Call the Question.” Upon calling the question, a majority vote shall decide whether or not to bring the motion to a vote. If the Membership so decided to bring the motion to a decision, the vote shall then proceed as outlined in Section 1, Point 2 above.

SECTION 5. Point 1: When during the course of discussion one person shall mention another by name, the person named shall have the right to reply if the President determines that the remark was in some way detrimental to the character of the person mentioned, subject in all cases to overrule.

ARTICLE II – ATTENDANCE

SECTION 1. Point 1: The second Boston University Music Society General Membership Meeting of the semester begins the counting period for voting privileges.

SECTION 2. Point 1: A proxy vote may be extended to any eligible member in good standing who cannot attend a particular meeting. Such a proxy must be specific as to the reason for non-attendance. All proxies must be signed by the absent person, and delivered to the Secretary twenty-four hours prior to the meeting, or at the Secretary's discretion, for which the proxy is intended.

Point 2: The Secretary will be solely responsible for the implementation of the proxy vote and will list those people he or she is voting for at the start of the meeting.

Point 3: Proxies shall count only for the motions and amendments of motions thereof—not elections.

Point 4: The President, subject to overrule, may reject any proxy when an amendment to a motion (in his or her judgment) changes it substantially.

SECTION 3. Point 1: No person shall be excused from a meeting once he or she is in attendance save for brief personal privilege or unexpected emergency. To have credit for attendance, the member must be at the meeting for the entire length of the meeting, unless he or she has submitted prior notice that is specific as to the excuse and time at which the person is to leave.

SECTION 4. Point 1: Quorum shall be two-thirds of the total electorate, proxies not included. The electorate shall consist of all the active members in good standing.

Point 2: Concerning all voting matters, abstentions shall not count toward the quorum.

SECTION 5. Point 1: Members will lose all voting privileges if they miss more than one-fourth of the scheduled meetings to date, or the two meetings that precede the meeting day of the vote. If the member is fifteen minutes late to a meeting, the Secretary may declare that person to be absent, subject to overrule. Proxies shall not be counted toward attendance.

Point 2: Members in good standing will no longer be counted toward the quorum if they miss more than one-fourth of the scheduled General Membership Meetings per semester. These Members will still be held responsible for all duties and will retain all other rights and privileges of Membership.

ARTICLE III – ELECTIONS

SECTION 1. Point 1: The Election Meeting is to be held earlier in the evening than General Membership Meetings when foreseen as necessary. The procedure at the meeting for each office shall be as follows:

Sub-Point A: The President shall call upon each candidate, in alphabetical order, to speak. This speech shall not exceed three minutes.

Sub-Point B: The candidate shall then be open for questions. The questioning is not to exceed five minutes.

Sub-Point C: After all questions have been answered, the candidate will leave the room. One member in good standing shall speak on behalf of the candidate. This speech shall not exceed two minutes.

Sub-Point D: As each candidate leaves the room they shall deposit their vote in the election pot and when all have spoken for the position, the President shall call for the vote by secret ballot.

Sub-Point E: A quorum must be present and all ballots shall be counted by the President and Secretary. If the President or the Secretary is running for the position, the two highest ranking, non-running officers shall act as counter and witness.

Sub-Point F: A majority of all votes cast is needed for election.

Sub-Point G: If, after the first vote, no candidate has this majority, the two candidates receiving the most votes shall be the sole candidates for the second and third vote.

Sub-Point H: If, after the third vote, the race is still at a tie, the President (or the highest ranking officer) shall cast the deciding vote without the knowledge of the Membership. Thus, only the witness and the President shall ever know the President has decided the race.

Sub-Point I: Upon the closing of nominations on the night of elections, each nominee shall submit in writing to the President and Secretary, a list of two offices that he or she desires to run for – one being the office for which that person was nominated and the other being a second choice that the candidate may wish to drop down to. The two offices on the list shall be the only two offices that candidate may run for.

ARTICLE IV – OFFICERS

SECTION 1. Point 1: Any officer—Elected or Appointed—who resigns a post, must submit his or her resignation at any General Membership Meeting during the New Business portion of that meeting.

Point 2: Election of a successor shall be held at the following meeting within a week of resignation and the resigning officer shall carry out the duties of his or her office until the election of a successor is announced.

Point 3: In the event that the Vice-President shall take over as the President, the office of President shall be declared vacant at the start of the next meeting and the Vice-President shall preside as President until a new President can be elected at the following meeting.

SECTION 2. Point 1: To impeach an officer from his or her position, a petition with three-quarters of the Membership's signatures must be presented to the Membership during the New Business portion of the General Membership Meeting. The petition must be specific as to the accusations and procedure will follow as set by the guidelines for passing regular Motions, with the exception being that the Motion must pass the membership by a three-fourths majority of the electorate present.

Point 2: Signing the petition only states that the signer desires to see that the situation is brought to the General Membership Meeting and in no way establishes the guilt or innocence of the mentioned party.

SECTION 3. Point 1: At the end of their term, all Members of the Executive Council shall present a written report on the state of their office and shall make recommendations as to the future conditions that will, in his or her opinion, benefit Boston University Music Society.

SECTION 4. Point 1: The Secretary will henceforth take attendance at all Executive Council Meetings.

Point 2: If an Executive Council Officer misses three of the scheduled Executive Council Meetings to date, the Secretary shall notify that Member. Within the next seven days, he or she will be reviewed by the Executive Council at the next Executive Council Meeting and he or she should be there to defend him or herself. At that Executive Council Meeting, the entire Executive Council will review that officer as to the extent which that officer is fulfilling the responsibilities of his or her office. The Executive Council will then make a recommendation to the Membership as to the course of action that ought to be taken.

SECTION 5. Point 1: The Vice-President shall henceforth take on the responsibilities of the Parliamentarian, who shall advise the President on Parliamentary procedure.

ARTICLE V – MEMBERSHIP

SECTION 1. Point 1: Member In Good Standing (defined) – A Member In Good Standing of Boston University Music Society is defined, as a student currently enrolled in a degree-granting program at Boston University, must abide by the Constitution and Statutory Code of Boston University Music Society, and is required to attend at least two General Membership Meetings per semester. Any graduate student that is

enrolled in a degree-granting program in Musicology, Music Theory or Ethnomusicology that is Active Member may hold an office on the Executive Council. Any Member In Good Standing of the Boston University Music Society is eligible to hold an Appointed Office of the Boston University Music Society. A Member In Good Standing may partake in all activities sponsored by Boston University Music Society.

SECTION 2. Point 1: Alumna/Alumnus (defined) – An Alumna/Alumnus of Boston University Music Society is a Member that has graduated or has been out of school for more than one complete semester. To be an Active Alumna/Alumnus he or she would be required to follow the Constitution and Statutory Code of the Boston University Music Society.

Point 2: A Member may be active the semester after he or she withdraws from school or he or she may accept Alumna/Alumnus status.

SECTION 3. Point 1: Any member whose actions have physically harmed either the property or Members of the Boston University Music Society, shall be suspended from all activities and meetings.

Point 2: The duration of the suspension shall be determined by a majority vote of the Executive Council, with a majority conferring.

Point 3: Under special circumstances (when deemed necessary by the President), a case review will be held by the Executive Council at the end of a suspension period (where the individual concerned may be present). At that point a decision will be made regarding whether or not to recommend further action (e.g. permanent expulsion).

Point 4: Permanent expulsion would be possible at the next General Membership Meeting by a three-quarters majority vote.

ARTICLE VI – ORDER OF MEETINGS

SECTION 1. Point 1: The Order of Business for General Membership Meetings shall be:

1. The Call to Order by the President
2. The Reading of the Proxies
3. Approval of the minutes from the previous meeting
4. The Officer Reports
5. The Committee Reports
6. Old Business from the previous Meeting which shall include first any Motions that have been tabled, then any Motions that had been posted from the previous meeting
7. New Business, meaning the presentation of new Motions to be seconded and posted
8. “Other,” during which time announcements will be made and information relayed that has not been covered in the other sections of the Meeting. All will be welcome to contribute in this portion of the Meeting
9. Motion to close the meeting

ARTICLE VII – FINANCIAL MATTERS

SECTION 1. Point 1: EXPENSE REIMBURSEMENT: Any Member wishing to spend any amount of money held by the Boston University Music Society will fill out a requisition explaining what they need. The requisition will be submitted to the Treasurer for his or her approval. Upon approval, the purchase may be made and the receipt must be turned in to the Treasurer to verify the purchase. At the following Executive Council Meeting, the past week’s purchases are subject to review. Unapproved purchases will be the responsibility of the purchaser.